



Oran Park Public School

Student Leadership Policy

Contents

Nomination & Election Process

- Meeting
- Eligibility
- Timeline
- Nomination Forms
- Student Selection
- Speeches
- Election
- Principal Interview
- Announcement of Incoming Student Council
- Loss of Position

Appendix

- 1 Nomination form
- 2 Ballot Paper
- 3 Principal Interview Questions

Election Process

Meeting

At the beginning of Term 4, Stage 3 teachers will hold a meeting with Year 5 students interested in being nominated for a school leadership position. The roles and responsibilities of these positions are outlined and discussed at this meeting. Students will be advised to consider their demonstrated behaviours, attitudes, effort and commitment to the school prior to choosing to nominate for the positions. Any student seeking election must have their nomination application endorsed by a current stage 3 teacher.

Eligibility

When considering the results of the election, the executive will only consider students who have:

- maintained consistent positive behaviour;
- displayed effective communication skills;
- been a positive role model during their time at Oran Park Public School;
- displayed a positive attitude towards their work, school and others;
- always tried their best in every area;
- demonstrated commitment to Oran Park Public School;

Timeline

<i>Year 5 elections – SAMPLE TIMELINE</i>	
Term 4 Wk 2	Stage 3 AP to address Year 5 regarding Student Leadership process and hand out Year 5 Nomination forms
Term 4 Wk 3	Nomination forms due to Stage 3
Wk 4	Student Leadership speech (1 minute) in front of Year 5 peers.
Wk 4	Year 5 Students and Teachers vote (circle top 2 boys and girls on ballot paper)
Wk 5	Top 20 announced (10 boys and 10 girls)
Wk 7	Years 3-4-5 view speeches and vote
Wk 7-8	Top 20, Principal Interview (Principal, Year 5 AP, Stage 3 DP)
Wk 8	Invitations sent to nominees to attend Presentation Assembly
Wk 10	Leaders announced at Presentation Day Assembly

Nomination Forms (Appendix 1)

Interested nominees are given a deadline for completing and submitting their nomination form (approximately one week). This form requires the signature of a Stage 3 teacher endorsing the nomination.

Student Selection (Appendix 2)

All nominated students will have the opportunity to present a 1 minute speech in front of the Year 5 students and staff. Only Year 5 students and staff will vote using the ballot paper (Appendix 2) containing the names of the nominees. Students will be asked to choose two boys and two girls who they feel are worthy of a leadership position in the following year.

The top 10 female and top 10 male students will be given the opportunity to proceed to the following election.

Election

Candidates will be invited to make a short 1-2 minute speech that will broadcast to the student body (students in Years 3, 4 & 5).

On a scheduled day, students from Years 3 to Year 5 will view all 20 speeches. Students will vote for 3 boys and 3 girls who they feel are worthy of a leadership position at our school.

When voting, each student's name will be marked off their class list, to ensure that all Year 3 to Year 5 students vote.

This will be a secret ballot. Staff will also vote for the candidates of their choice. At the completion of voting the results will be tallied by the Principal and Stage 3 supervisor.

Student votes will be tallied and then candidates ranked from 1 to 10. The candidate receiving the most votes will be awarded 10 points, the candidate with the lowest votes will receive 1 point etc. The teacher votes will be counted, ranked and scored using the same system.

Votes ranked (highest to lowest) If equal the candidates receive the same points.	POINTS
	10
	9
	8 ↓

Principal Interview (Appendix 3)

All candidates will attend an informal interview with the Principal, Stage 3 Supervisor and/or Deputy Principal. The candidates will be asked a series of questions around leadership, etc. Each candidate will be scored on their responses to questions and ranked 1-10.

Results / ranking points from the student vote, staff vote and interview will be calculated to ascertain the final overall positions (Captain, Vice Captain and Prefect). The names of the successful candidates will be put forward and the Principal and school executive will discuss and ratify the final decision.

	Student Vote Ranking Points	Teacher Vote Ranking Points	Interview Ranking Points	TOTAL	
Fred Flinstone	10	4	5	19	Captain
Bart Simpson	1	5	3	9	
Mickey Mouse	6	6	6	18	Vice

Announcement of Incoming Student Council

The successful candidates will be invited to the staffroom with the Stage 3 AP and/or Principal. The students will be advised that they have been successful in gaining a leadership position, but their official title will not be announced until the presentation assembly.

Elected leaders will be formally announced at Presentation Day where they are presented with their official badge from the outgoing student leaders eg; Prefect presents prefect badge, captain presents captain badges.

Loss of Position

Following formal complaints by members of the school community and depending on the severity of behaviour, action will be taken as follows:

1. Warning and counselling by the Principal and Assistant Principal in charge of Student Leaders.
2. Loss of position (badge and privileges) for two weeks.
3. Loss of position (badge and privileges) for the rest of the year.

The Principal will determine the decision (in consultation with relevant staff) as to the length of the loss of position. If the behaviour is severe, e.g. inappropriate language or threatening behaviour towards anyone, immediate loss of position will occur. Appropriate communication will advise parents of issues of concern.

Formal complaints regarding the performance of Student Leaders will be conveyed to the Principal or Assistant Principal in charge of Student Leaders.

Should any position(s) become vacant due to the loss of position or a Student Leader leaving the school, the Principal (in consultation with staff) will use their discretion in selecting a suitable replacement. (Recommendation: refer to the ranking list and select the candidate with the next highest ranking?)

Appendix 1 – Sample Nomination Form



20? Student Leadership Nomination Form

*To be handed to ??
by ??*

Name: _____

Class: _____

- I am aware that I will have to present a 1 minute speech to my Year 5 peers and staff.
- If successful I will then present another speech to all Year 3-5 students and staff.
- I will then participate in an interview with Mrs Shevlin and Stage 3 executive.

- Stage 3 teacher endorsing the nomination: _____

Keep this section to help with planning your speech.

Student Leadership Speech Planner

It is very important for you to be well organised with your speech. Start now – do not leave it to the week before. Plan your speech, talk to your parents, teachers etc if you need help, draft, edit, rehearse and time your speech. It is important for you to know what you are saying.

Reasons why you should be selected could include:

- Value of education.
- How have/will you contribute to school environment?
- How can you help improve learning?
- How can you make school an enjoyable place?
- Leadership experiences in the school setting.
- Leadership experiences outside school setting.
- A commitment to the role. (*Wearing full school uniform, behaving in a manner always fit for the position, fulfilling all tasks and roles asked of the student*)
- Why is your commitment to the role important?

Appendix 2 - Sample Ballot Paper

2022 Student Leadership Ballot Paper						
Circle the 2 girls / 2 boys you think will best represent Oran Park Public School in 2022						
						ONLY circle the 2 girls / boys you want to vote for.

Appendix 3 – Sample interview questions and rubric

Principal Interview –

Student:	Rank:
What strengths do you bring to the role of student leader?	
As a school leader what do you believe your role will be? Jobs they do?	
What would you like the leadership team to do?	
How would you motivate students to engage in school events and activities?	
As a student leader, which aspects of our school would you aim to improve?	
Comments	